



**Board of Trustees**  
**Meeting Minutes**  
**August 01, 2018**

**Call to Order, Open Public Meeting act Notice**

**Time and Place: 6:05 pm. –PACS Paterson 47 State Street, Paterson, NJ**

**Roll Call**

<b>Name</b>	<b>Title</b>	<b>Voting/Non-Voting</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival</b>
Gigo H. Lee-Taylor	Board President	Voting	X		
Debra Anderson	Board Vice President	Voting	X		
Madelka Osiecki	Board Secretary	Voting		X	
Antoinette Brown-Booker	Trustee	Voting		X	
Hector Jimenez	Trustee	Voting	X		
Nelson Rodriguez	Trustee	Voting		X	
Yeshima Walker	Trustee	Voting	X		
Regina Lauricella Mierswa	Principal	Non-Voting	X		

**Next board meeting is September 6, 2018 at 6:00 pm**

**Motion 080118-1 Motion to approve today's agenda**

Moved: Debra Anderson

Seconded: Hector Jimenez

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

Approved

**Motion 080118-2 Motion to approve the minutes from June 2, 2018 and June 18, 2018**

Moved: Yeshima Walker

Seconded: Hector Jimenez

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

Approved

**Motion 080118-3 Motion to approve consent agenda items**

Moved: Debra Anderson

Seconded: Yeshima Walker

Gigo H. Lee-Taylor	X
Debra Anderson	X

**Next board meeting is September 6, 2018 at 6:00 pm**

Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

Approved

### School Matters

- The annual report was submitted on July 31, 2018. Philip's Education Partners was responsible for delivery to Trenton. Next step is for PEP to prepare packet for Paterson Board.
- Formal introduction of new Director of Operations.

### Governance/Finances

- Director of Operations is assuming responsibility for overseeing annual day of service, schedule for August 14, 2018, as well as all volunteer activities in the regular academic year.
- Regina is coordinating a breakout session for Dickinson Fund volunteers during day of service to provide feedback and reflection on 2017-2018 experiences.
- MOU
  - No current update available. Gigo to contact Marcy on timeline and to request draft for presentation at next Board meeting on September 6, 2018.
  - Inquiry on status of site search.

### Motion 080118-4 Motion to approve Hiring of Teaching Staff for 2018-2019

Moved: Debra Anderson

Seconded: Yeshima Walker

### Roll Call Vote

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

**Next board meeting is September 6, 2018 at 6:00 pm**

Approved

Comments:

- For 2019-2020 hires, discuss revision of contracts with Sydney to include base salaries as opposed to bi-monthly payment amounts.

**Motion 080118-5      Motion to approve Hiring of Summer Staff for 2018**

Moved: Yeshima Walker

Seconded: Hector Jimenez

**Roll Call Vote**

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

Approved

Comments

- Krystal, Amber and Tiffany were hired following the Board's initial summer hiring resolution.

**Motion 080118-6      Motion to approve Step University Contract**

Moved: Yeshima Walker

Seconded: Hector Jimenez

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	

**Next board meeting is September 6, 2018 at 6:00 pm**

Yeshima Walker	X
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Approved

**Motion 080118-7 Motion to approve Building Lease Agreement**

Moved: Debra Anderson

Seconded: Hector Jimenez

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	X

Approved

Comments

- Request that future budgets include a PEP Start-Up Grant line item.

**Principal's Report**

- Hiring for 2018-2019 Paterson staff is complete
- In process on hiring of after school staff which is being run in-house for 2018-2019
- Professional development for new and returning staff is scheduled starting with new staff orientation on August 15, 2018 and runs through August 28, 2018

**Discussion**

- Hector and Madelka to interview prospective Trustee candidate presented by Gigo. Pending outcome of interview, candidate will be invited to the September 6, 2018 board meeting for full board introduction and membership vote.

**Yeshima Walker departed from the meeting at 7:21 pm**

**Discussion**

- Nelson Rodriguez has indicated to Gigo that he wishes to relinquish his seat on the board while retaining an interest in committee service.

**Next board meeting is September 6, 2018 at 6:00 pm**

**Motion 080118-8      Motion to adjourn**

Moved: Hector Jimenez

Seconded: Debra Anderson

Gigo H. Lee-Taylor	X
Debra Anderson	X
Madelka Osiecki	
Antoinette Brown-Booker	
Hector Jimenez	X
Nelson Rodriguez	
Yeshima Walker	

Approved

**Next board meeting is September 6, 2018 at 6:00 pm**