

- I. **Call to Order by Board Secretary – 6:06 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

**III. Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Madelka Osiecki	President	X		
Cary D. Caraballo	Trustee	X		
Timothy J. Graham	Trustee	X		
Julie Macleod	Trustee	X		
Nelson Rodriguez Jr.	Trustee	X		
Dina Runcie	Trustee	X		
Altisha Byrd	Trustee	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
Michael Falkowski	School Business Administrator	X		
Yeneida Colon	Operations	X		

**IV. Acceptance of Meeting Agenda**

To approve the agenda for the **April 27, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	1 <sup>st</sup>	X			
Timothy J. Graham		X				Madelka Osiecki	2 <sup>nd</sup>	X			
Julie Macleod		X									

**V. Acceptance of Meeting Minutes**

To accept the minutes from the **March 23, 2021** regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 <sup>st</sup>	X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod	2 <sup>nd</sup>	X									

To approve the minutes from the **April 9, 2021** special Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	1 <sup>st</sup>	X			
Timothy J. Graham	2 <sup>nd</sup>	X				Madelka Osiecki		X			
Julie Macleod		X									

**VI. Updates**

1. Enrollment/Student Recruitment
2. Finance Committee
3. Board Governance Update
4. Facilities Committee
5. Pandemic Response Team
6. Principal’s Report

**VII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **March 2021**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **March 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to March 31, 2021.
- c. Bills List: To approve the Bills/Check List from March 24, 2021 to April 27, 2021.
- d. To approve the following payrolls:
  - March 15, 2021 - \$125,224.80
  - March 31, 2021 - \$128,813.42
- e. To approve reimbursements to Regina Lauricella for monthly website payments of \$30/month.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	1 <sup>st</sup>	X			
Timothy J. Graham		X				Madelka Osiecki	2 <sup>nd</sup>	X			
Julie Macleod		X									

**2. Contracts**

- a. To approve a subscription with **Frontline Recruitment** at a cost of \$4,000 year, with a onetime setup fee of \$3,500.
- b. To approve the contract with **Ginkgo** to provide COVID testing for the remainder of the 2020-2021 school year at a cost of \$5,100 for 60 tests.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.	1 <sup>st</sup>	X			
Cary D. Caraballo		X				Dina Runcie	2 <sup>nd</sup>	X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod		X									

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the attached list of contract renewals for the 2021-2022 School Year.
- b. To approve the resignation of **Emma Sparks**, effective 6/30/202.
- c. To approve the resignation of **Eric VanTine**, effective June 30, 2021.
- d. To approve **Tim Bryant's** work hour change from 7:45am to 3:45pm to 7am to 3pm.
- e. To approve the **Summer Program staffing budget** as follows:
  - Total projected summer teacher salaries - \$87,560
  - Hourly Rate - \$55/hr
- f. To approve the following new hires for the 2020-2021 school year:

Name	Position	10/12 Month	Salary	Start Date
Olga Aburto	Teacher Associate	10	\$40,000 (prorated)	May 1, 2021
Jaclyn Carnazza	Teacher Associate	10	\$40,000 (prorated)	April 19, 2021
Diana Jimenez	Student Aide	10	\$15/hour	April 26, 2021

- ~~g. To approve the following new hires for the 2021-2022 school year:~~

Name	Position	10/12 Month	Salary	Start Date
<del>Sofiya Haqua</del>	<del>Speech Therapist</del>	<del>10</del>		<del>August 23, 2021</del>

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	2 <sup>nd</sup>	X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod	1 <sup>st</sup>	X									

**5. Curriculum/Special Education**

**6. Policy/Miscellaneous**

- a. To approve the **2021-2022 School Calendar**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 <sup>st</sup>	X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	2 <sup>nd</sup>	X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod		X									

**VIII. Public Comment - NONE**

**IX. New Business - NONE**

**X. Important Dates - Next board meeting – Tuesday, May 25, 2021 at 6:00 PM**

**XI. Adjourn Public Session and Executive Session – 6:32 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	2 <sup>nd</sup>	X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki	1 <sup>st</sup>	X			
Julie Macleod		X									

**Board adjourned to executive discussion to discuss facility negotiations & staffing structure.**

**XII. Adjourn Executive Session and Open Public Session -8:25 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	2 <sup>nd</sup>	X			
Timothy J. Graham		X				Madelka Osiecki	1 <sup>st</sup>	X			
Julie Macleod		X									

**XIII. Adjournment – 8:25 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	2 <sup>nd</sup>	X			
Timothy J. Graham		X				Madelka Osiecki	1 <sup>st</sup>	X			
Julie Macleod		X									