

- I. **Call to Order by Board Secretary @ 6:03 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Mission and Vision Statement**

We will provide a moral and rigorous education to a diverse student body, accomplished in a hands-on, technology infused educational environment that embraces differentiated instruction and individual attention that will allow our students to attend college, while developing a commitment to global citizenship, environmental sustainability, and personal virtue.

IV. **Roll Call**

Voting Members	Role	Term Expires	Present	Absent	LA/ED
Timothy J. Graham	Trustee	June 2024		X	
Altisha Byrd	President	June 2023	X		
Donald Taylor	Trustee	June 2024	X		
Alexis Gibson	Vice-President	June 2023	X		
Dr. Jeff White	Trustee	June 2024	X		
Isais Flowers	Trustee	June 2024	X		
Michael Pages	Trustee	June 2024	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Chief Academic Officer	X		
Dr. Dwayne Davis	Chief Executive Officer	X		
Josh Solow	School Business Office/Board Secretary	X		
Laura Kohler	Assistant Principal	X		
Erika Arellano	Operations Manager	X		

- V. **Board Business**
- VI. **Acceptance of Meeting Agenda**

To approve the agenda for the **August 15, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor	1 st	X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

VII. Acceptance of Meeting Minutes

To accept the minutes from the **July 18, 2022** regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			
Timothy J. Graham					X	Dr. Jeff White	2 nd	X			
Alexis Gibson		X				Michael Pages		X			
Isais Flowers		X									

VIII. Updates

1. Enrollment/Student Recruitment – Regina Lauricella updated the board on current enrollment at the school.
2. Chief Academic Officer’s Report – Regina Lauricella led a presentation on student programs the school plans to institute for the beginning of the school year. As well as, extended day instruction afterschool for students.
3. Pandemic Response Team – Laura Kohler updated the board on new regulations/if any for the start of school (Masking & Testing).
4. Finance Committee – Dwayne Davis updated the Board on current financials at the school for the close of FY 2022.
5. Board Governance Update – Altisha Byrd discussed ongoing communication between the school and enrolled households and how the summer program worked this year.
6. Facilities Committee – Don Taylor updated the board about most recent elements and ongoings with the upcoming lease.

IX. Adjourn Public Session & Enter Executive Session @ 6:46 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

During executive session the board discussed:

- Current resignations at the school
- Recent new hires at the school
- Facilities update
- New priorities that school leadership has identified for beginning of the school year

X. Adjourn Executive Session & Enter Public Session @ 8:15 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor	1 st	X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

XI. Motions for Approval

1. Finance
 - a. To approve the preliminary June 2022 Bank Reconciliation.
 - b. To approve the preliminary June 2022 Board Secretary Report.

- c. Transfers: Approve transfers up to July 31, 2022.
- d. Bills List: To approve the Bills/Check List for the period July 19, 2022 to August 15, 2022.
- e. To approve the following payrolls:
 - July 30, 2022 - \$101,665.66
 - August 15, 2022 - \$117,220.30
- f. To approve the recommendation to renew service licenses with CDW-G to provide network security and filtering service through June 2024. The cost shall not exceed **\$7,570.91**. This will be funded by general funds.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

2. Contracts

- a. To approve the recommendation to contract service with **Shelly Klein Consulting LLC** to provide teacher and administrator training instructional practices and approaches during the 2022-2023 school year. The cost includes 10 days of professional development at a rate of \$1,700 per day and shall not exceed **\$17,000**. This will be funded by general funds and special revenue. [See attachment.](#)
- b. To approve the recommendation to contract service with **Imagine Learning** to provide Digital-first K–12 programs for core instruction, supplemental support, and personalized intervention during the 2022-2023 school year. The cost shall not exceed **\$17,700**. This will be funded by general funds. [See attachment.](#)
- c. To approve the recommendation to renew the membership with the New Jersey Schools Insurance Group (“NJSIG”) to access insurance coverage and risk management services during the 2022-2023 school year. The cost shall not exceed **\$25,000**. This will be funded by general funds. [See attachment.](#)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson	2 nd	X				Michael Pages		X			
Isais Flowers	1 st	X									

3. Buildings & Grounds

4. Personnel

- a. To approve the following New Hires for FY23:

Candidate	Title	Salary	Term	Start Date
Kamilah Heartwell	Principal, Grades 3-6	\$120,000	12	8/30/2022
Dora Mae Davis	Special Education Teacher	\$60,000	10	8/18/2022
Sharon Loder	Special Education Teacher	\$83,500 +\$3,000 Bonus	10	8/18/2022
Colleen Camanero	KG Teacher Associate	\$45,000	10	8/18/2022
Barbara Catala	KG Teacher Associate	\$45,000	10	8/18/2022
Jill Vacarella	1 st Grade Teacher	\$67,200	10	8/18/2022

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			
Timothy J. Graham					X	Dr. Jeff White				X	
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

- b. To approve the new job description for Intervention Teacher.
- c. To approve the following resignations:
 - Tanya Crawley, effective August 1, 2022
 - Althea Campbell, effective August 2, 2022
 - Micaela Reininga, effective TBD
 - Sarah Bilani, effective TBD
 - Ashley Bodrato, effective TBD
- d. To approve the following Stipends for FY23:

Employee	Stipend Purpose	Amount	Term	Payout
Lauren Taylor	Intervention Training	\$300	3 hours	
Ashley Hartpence	KG Grade Level Lead	\$2,000	FY23	
TBD	1 st Grade Level Lead	\$2,000	FY23	
Christine Adams	2 nd Grade Level Lead	\$2,000	FY23	
Sabrina Zatarain	3 rd Grade Level Lead	\$2,000	FY23	
Haley Duggan	4 th Grade Level Lead	\$2,000	FY23	
TBD	5 th Grade Level Lead	\$2,000	FY23	
Cariesha Black	6 th Grade Level Lead	\$2,000	FY23	
TBD	K-2 Studio	\$2,000	FY23	
Chris Gwazda	3-6 Studio	\$2,000	FY23	

- e. To approve the professional development travel of Dr. Dwayne Davis, CEO, to attend the 25th Anniversary Charter School Gala on **Wednesday, October 26th at the Hyatt Regency in New Brunswick**. During the Gala Dr. Davis will represent PACS to maintain and build relationships with various external organizations and stakeholders to support advocacy and partnership. The cost of the registration shall not exceed **\$250**. This will be funded by general funds. [See attachment.](#)
- f. To approve the recommendation to contract service with **Sherry Robson** to provide an introductory Orton Gillingham training for special education teachers during August Summer Institute during the 2022-2023 school year. The cost includes 9 hours of professional development at a rate of \$100 per hour and shall not exceed **\$900**. This will be funded by general funds. [See attachment.](#)
- g. To approve the Dean of Students job description.
- h. To approve the updates from the prior board meeting:
 - i. Sharon Loder should read “one-time signing bonus”
 - ii. Micaela Reininga, effective 10/2/2022
 - iii. Sarah Bilani, effective 10/9/2022
 - iv. Ashley Bodrato, effective 9/23/2022

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			

Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages	2 nd	X			
Isais Flowers		X									

5. Curriculum/Special Education

- a. To approve the recommendation to contract or come to an agreement with the Boys & Girls’ Club or Paterson, The YMCA, and The Oasis to provide extended-day program options to families. There is no cost to the school.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor	2 nd	X			
Timothy J. Graham					X	Dr. Jeff White	1 st	X			
Alexis Gibson		X				Michael Pages		X			
Isais Flowers		X									

6. Policy/Miscellaneous

- a. To approve the 2021-2022 Annual Report. [See attachment.](#)
- b. To adopt the updated Signing Bonus Policy.
- c. To accept the June HIB Report: x Incidents (HIB - x, Code of Conduct -x) and approve the June HIB Report: 24 Incidents (HIB - 2, Code of Conduct - 22).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor	2 nd	X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages		X			
Isais Flowers		X									

XII. Public Comment - None

XIII. New Business – Altisha Byrd & Alexis Gibson will reach out to all board members to ensure they are all sitting on at least one committee.

XIV. Important Dates - Next board meeting – Monday, September 26, 2022 at 6:00 PM

XV. Adjournment @ 8:23 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor	2 nd	X			
Timothy J. Graham					X	Dr. Jeff White		X			
Alexis Gibson		X				Michael Pages		X			
Isais Flowers		X									