

- I. **Call to Order by Board Secretary – 6:07 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Madelka Osiecki	President	X		
Cary D. Caraballo	Trustee	X		
Timothy J. Graham	Trustee	X		
Julie Macleod	Trustee	X		
Nelson Rodriguez Jr.	Trustee		X	
Dina Runcie	Trustee	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
Michael Falkowski	School Business Administrator		X	
Thea Heninger-Lowell	Director of Operations and Enrollment	X		
Sarah Spuhler	School Business Office	X		
Karen Valbrun	Interim	X		
Saralee Hidalgo	Parent Board Meeting Prospective	X		

- IV. **Board Business - NONE**
- V. **Acceptance of Meeting Agenda**

To approve the agenda for the **September 17, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo		X				Nelson Rodriguez Jr.					X
Timothy J. Graham		X				Dina Runcie	1	X			
Julie Macleod		X				Madelka Osiecki	2	X			

VI. **Acceptance of Meeting Minutes**

To accept the minutes from the **August 26, 2020** meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo	1	X				Nelson Rodriguez Jr.					X
Timothy J. Graham		X				Dina Runcie		X			
Julie Macleod		X				Madelka Osiecki	2	X			

VII. Updates

1. Principal’s Report / Current Landscape Presentation
2. Enrollment
3. Finance Committee
4. Board Governance Update

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **August 2020**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **August 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up August 30, 2020.
- c. Bills List: To approve the Bills/Check List from August 27, 2020 to September 17, 2020
- d. To approve the following payrolls:
 - August 15, 2020 \$ 26,677.74
 - August 30, 2020 \$ 125,078.67
- e. Grant: To accept the Digital Divide Grant award in the amount of \$18,966.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo		X				Nelson Rodriguez Jr.					X
Timothy J. Graham	2	X				Dina Runcie	1	X			
Julie Macleod		X				Madelka Osiecki		X			

2. Buildings & Grounds - NONE

3. Personnel

- a. To approve Dr. Karen Valbrun for the Interim Principal position effective 9/21/2020, \$500/per diem rate.
- b. To approve/amend the following new hires for FY21:
 - i. Jessica Lynch, Occupational Therapist, part-time, effective 9/21/2020, \$20,000.
- c. To approve the contractual change of Eric VanTine from full-time to part-time, effective 9/21/2020, salary \$33,093.60.
- d. To approve the termination of Jason Smith, effective September 11, 2020, pay out until October 9,2020.
- e. To approve the resignation of Katherine Palma, Teacher, effective 9/1/2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo	1	X				Nelson Rodriguez Jr.					X
Timothy J. Graham		X				Dina Runcie		X			
Julie Macleod		X				Madelka Osiecki	2	X			

4. Contracts

- a. To approve the ‘Nonviolent Crisis Intervention’ professional development sessions for Kevin Wright on 10/14, 10/22 and 10/23, total cost \$3,618.80.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo		X				Nelson Rodriguez Jr.					X
Timothy J. Graham	2	X				Dina Runcie	1	X			
Julie Macleod		X				Madelka Osiecki		X			

5. Policy/Miscellaneous - NONE

IX. Public Comment - NONE

X. Executive Session - 7:02 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo	2	X				Nelson Rodriguez Jr.					X
Timothy J. Graham		X				Dina Runcie		X			
Julie Macleod		X				Madelka Osiecki	1	X			

1. Personnel matters discussed

XI. Adjourn Executive Session and Reconvene Regular Session – 8:05 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo		X				Nelson Rodriguez Jr.					X
Timothy J. Graham	2	X				Dina Runcie	1	X			
Julie Macleod		X				Madelka Osiecki		X			

XII. New Business - NONE

XIII. Important Dates - Next board meeting – Tuesday, October 27, 2020 at 6:00 PM

XIV. Adjournment – 8:06 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Cary D. Caraballo	2	X				Nelson Rodriguez Jr.					X
Timothy J. Graham		X				Dina Runcie		X			
Julie Macleod		X				Madelka Osiecki	1	X			