

- I. **Call to Order by Board Secretary – 6:02 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Madelka Osiecki	President	X		
Cary D. Caraballo	Trustee	X		
Timothy J. Graham	Trustee	X		
Julie Macleod	Trustee	X		
Nelson Rodriguez Jr.	Trustee	X		
Dina Runcie	Trustee	X		
Altisha Byrd	Trustee	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
Michael Falkowski	School Business Administrator	X		
Yeneida Colon	Operations	X		

IV. **Acceptance of Meeting Agenda**

To approve the agenda for the **February 23, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.	1 st	X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod	2 nd	X						X			

V. **Acceptance of Meeting Minutes**

To accept the minutes from the **January 26, 2021** regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki		X			
Julie Macleod	2 nd	X									

Board introduced Ms. Jill Shahan, consultant from Nest Educational Wellness for approval on agenda. Ms. Shahan gave a brief explanation on what she does as a consultant.

VI. Updates

1. Principal’s Report
 - a. Staff/family Survey Results
 - b. Dickinson Fund update
2. Enrollment/Student Recruitment
3. Finance Committee – detailed explanation by Michael Falkowski
4. Board Governance Update
5. Facilities Committee
6. Pandemic Response Team

VII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **January 2021**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **January 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to January 31, 2021.
- c. Bills List: To approve the Bills/Check List from January 27, 2021 to February 23, 2021.
- d. To approve the following payrolls:
 - a. January 15, 2021 - \$ 115,213.57
 - b. January 31, 2021 - \$ 119,477.77
- e. Audit: To accept the 2019-2020 Comprehensive Annual Financial Report (CAFR) and the Auditors Management Report (AMR), with no findings.
- f. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year; and

WHEREAS, the Philip’s Academy CS of Paterson Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2021-2022 school year, and

NOW THEREFORE BE IT RESOLVED, that the Philip’s Academy CS of Paterson Board of Trustees hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Passaic an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	1 st	X			
Timothy J. Graham		X				Madelka Osiecki	2 nd	X			
Julie Macleod		X									

2. Buildings & Grounds

3. Personnel

- a. To accept the resignation of Hope Perkowski effective February 12, 2021.
- b. To approve the title change of Bruce Falconi from substitute to school aide with a salary change from \$115/day to \$15/hr up to 40 hours a week.

- c. To approve a Translator Stipend for Esther Perdomo at rate \$100/month from February to June 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki	2 nd	X			
Julie Macleod	1 st	X									

4. Contracts

- a. To approve the agreement with **Nest Educational Wellness** to provide math consultation to students at a rate of \$2,000/month from February to June 2021.
- b. To approve the proposal with **Empire Charter Consultants** to provide Strategic Planning services at a one-year rate of \$75,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham	2 nd	X				Madelka Osiecki	1 st	X			
Julie Macleod		X									

5. Policy/Miscellaneous

VIII. Public Comment - NONE

IX. New Business – NONE

X. Important Dates - Next board meeting – Tuesday, March 23, 2021 at 6:00 PM

XI. Adjourn Public Session and Executive Session – 7:36 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie	2 nd	X			
Timothy J. Graham		X				Madelka Osiecki	1 st	X			
Julie Macleod		X									

Board adjourns to closed session to discuss the evaluation of Regina Lauricella.

XII. Adjourn Executive Session and Open Public Session – 8:47 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham	2 nd	X				Madelka Osiecki	1 st	X			
Julie Macleod		X									

XIII. Adjournment – 8:48 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Nelson Rodriguez Jr.	2 ND	X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Madelka Osiecki	1 ST	X			
Julie Macleod		X									