

I. Call to Order by Board Secretary – 6:02 PM

II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. Mission and Vision Statement

We will provide a moral and rigorous education to a diverse student body, accomplished in a hands-on, technology infused educational environment that embraces differentiated instruction and individual attention that will allow our students to attend college, while developing a commitment to global citizenship, environmental sustainability, and personal virtue.

IV. Roll Call

Voting Members	Role	Present	Absent	LA/ED
Dina Runcie	President	X		
Julie Macleod	Vice-President	X		
Altisha Byrd	Trustee	X		
Cary D. Caraballo	Trustee		X	
Timothy J. Graham	Trustee	X		
Donald Taylor	Trustee	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
Michael Falkowski	School Business Administrator	X		
Yeneida Colon	Operations	X		
Laura Kohler	Assistant Principal	X		

V. Acceptance of Meeting Agenda

To approve the agenda for the **July 20, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo					X	Dina Runcie	2 nd	X			
Timothy J. Graham		X				Donald Taylor	1 st	X			

VI. Acceptance of Meeting Minutes

To accept the minutes from the **June 22, 2021** regular Board meeting & the **July 9, 2021** special Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Julie Macleod		X			
Cary D. Caraballo					X	Dina Runcie		X			
Timothy J. Graham		X				Donald Taylor	2 nd	X			

VII. Updates

1. Enrollment/Student Recruitment
2. Finance Committee
3. Board Governance Update
4. Facilities Committee
5. Pandemic Response Team
6. Principal’s Report

VIII. Adjourn Public Session and Executive Session – NONE

IX. Adjourn Executive Session and Open Public Session

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the preliminary Secretary’s and Treasurer’s Reports for **June 2021**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **June 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to June 30, 2021.
- c. Bills List: To approve the Bills/Check List from June 23, 2021 to July 20, 2021.
- d. To approve the following payrolls:
 - June 30, 2021 - \$ 171,014.38
 - July 15, 2021 - \$ 31,749.71
- e. Safety Grant: To approve the submission of the grant application for the 2021 Safety Grant Program in the amount of \$1,989.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod	2 nd	X			
Cary D. Caraballo					X	Dina Runcie	1 st	X			
Timothy J. Graham		X				Donald Taylor		X			

2. Contracts

- a. To approve the Agreement for Shared Services with Northern Region Educational Services Commission for Speech Therapy Services for FY22, at a rate of \$95/hour.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo					X	Dina Runcie		X			
Timothy J. Graham	1 st	X				Donald Taylor	2 nd	X			

3. Buildings & Grounds

4. Personnel

- a. To ratify Bruce Falconi’s rate for Summer School to \$25/hour.
- b. To approve the following new hires for the 2021-2022 school year:

Name	Position	Start Date	Salary	Months
Fiorella Medina	Teacher Associate	August 16	\$40,000	10
Laura Brown	Elementary Teacher	August 16	\$60,000	10
Sarah Bilani	Elementary Teacher	August 16	\$53,000	10
Michele Holmes	Elementary Teacher	August 16	\$64,000	10
Alexander Sheetz	Music Teacher	August 16	\$53,000	10
Teresa DeFabrizio	Art Teacher	August 16	\$55,000	10
Ellianne Gallardo	Director of HR	August 2	\$80,000	12

- c. To approve professional development for **Debbie Sappleton** to virtually attend the IEP and 504 Plan Legal Workshop, at a cost of \$349.
- d. To rescind the offer to Dawn Moynihan for the position of Director of Human Resources.
- e. To approve/ratify the following employee's resignations as of June 30, 2021:
 - Vanessa Diaz
 - Laura Schwartz
 - Ronald Atlmann
 - Robert Challice
 - Eddial Lugo
 - Luis Torres
- f. To approve the Professional Development courses for Nicole Slota with Great Minds – *Major Work of the Grade Band K-5* on July 22, 27 and Aug 5, 10 - not to exceed \$435.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod	1 st	X			
Cary D. Caraballo					X	Dina Runcie		X			
Timothy J. Graham	2 nd	X				Donald Taylor		X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the Annual Report Appendix A Statement of Assurance that Philips Academy Charter School of Paterson is meeting all statutory and regulatory requirements.
- b. To approve the Danielson Method for the Teacher Evaluation Rubrics and Charter School CEO/Executive Director Evaluation Rubric for FY22.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo					X	Dina Runcie		X			
Timothy J. Graham	2 nd	X				Donald Taylor	1 st	X			

XI. **Public Comment - NONE**

XII. **New Business – NONE**

XIII. **Important Dates - Next board meeting – Tuesday, August 24, 2021 at 6:00 PM**

XIV. **Adjournment – 6:45 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Julie Macleod		X			
Cary D. Caraballo					X	Dina Runcie		X			
Timothy J. Graham	2 nd	X				Donald Taylor		X			