

- I. **Call to Order by Board Secretary – 6:04 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Mission and Vision Statement**

We will provide a moral and rigorous education to a diverse student body, accomplished in a hands-on, technology infused educational environment that embraces differentiated instruction and individual attention that will allow our students to attend college, while developing a commitment to global citizenship, environmental sustainability, and personal virtue.

IV. **Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Dina Runcie	President	X		
Julie Macleod	Vice-President	X		
Timothy J. Graham	Trustee	X		
Cary D. Caraballo	Trustee	X		
Altisha Byrd	Trustee	X, 6:50 pm		
Donald Taylor	Trustee	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
Michael Falkowski	School Business Administrator	X		
Yeneida Colon	Operations	X		

V. **Acceptance of Meeting Agenda**

To approve the agenda for the **August 24, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd					X	Donald Taylor	1 st	X			
Cary D. Caraballo		X				Dina Runcie	2 nd	X			
Timothy J. Graham		X				Julie Macleod		X			

VI. **Acceptance of Meeting Minutes**

To accept the minutes from the **July 20, 2021** regular Board meeting & the **July 26 & August 12, 2021** Special Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd					X	Donald Taylor		X			
Cary D. Caraballo		X				Dina Runcie	1 st	X			
Timothy J. Graham		X				Julie Macleod	2 nd	X			

VII. Board Business - NONE

VIII. Updates

1. Enrollment/Student Recruitment
2. Finance Committee
3. Board Governance Update
4. Facilities Committee
5. Pandemic Response Team
6. Principal’s Report
7. Executive Leadership Search (ELS) Committee Update

IX. Adjourn Public Session and Executive Session – 6:37 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd					X	Donald Taylor	1 st	X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham	2 nd	X				Julie Macleod		X			

Board adjourned to closed session to discuss CEO search and stipends.

X. Adjourn Executive Session and Open Public Session -7:59 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Cary D. Caraballo	2 nd	Xx				Dina Runcie		X			
Timothy J. Graham		X				Julie Macleod	1 st				

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the final Secretary’s and Treasurer’s Reports for **June 2021**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **June 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to July 30, 2021.
- c. Bills List: To approve the Bills/Check List from July 21, 2021 to August 24, 2021.
- d. To approve the following payrolls:
 - July 30, 2021 \$ 51,710.26
 - August 15, 2021 \$ 69,693.58

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Cary D. Caraballo		X				Dina Runcie	1 st	X			
Timothy J. Graham	2 nd	X				Julie Macleod		X			

2. Contracts

- a. To approve the CEO Search Firm, Promise 54.
- b. To approve Sofiya Haque Consulting contract for Speech Therapy for Academic Year 2021-2022, not to exceed 25 hours per week at \$75/hour.
- c. To approve the Affiliation Agreement between PACSP and Rutgers, the State University of New Jersey concerning the School of Social Work.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Cary D. Caraballo		X				Dina Runcie	2 nd	X			
Timothy J. Graham		X				Julie Macleod	1 st	X			

3. Buildings & Grounds

4. Personnel

- a. To approve the intent to hire an Interim CEO.
- b. ~~To approve the following stipend for the Chief Academic Officer for July and August,~~
- c. To ratify/approve the following new hires for the 2021-2022 school year:

Name	Position	Start Date	Salary	Months
Tanya Crawley	Nurse	August 16	\$70,000	10
Evelyn Adolphe	Teacher	August 16	\$72,000	10
Salvatore Olimpico	PT Security Guard	August 16	\$27.50/hr	10
Diana Jimenez	FT Student Aide	August 23	\$25,000	10

- d. To approve the following employee's resignations:
 - Meghan Moran effective 6/30/2021
 - Priscilla Crespo effective 8/19/2021
- e. To approve the contractual change/increase for Naomi Nussbaum to \$85,000 for FY22 with an additional \$5,000 stipend to be paid out in (2) installments December and June; working hours 8:15 - 3:15.
- f. To approve the contractual change for Sarah Bilani to \$45,000, Long Term Substitute position.
- g. To approve the following Professional Development courses:
 - Faith D'Ulisse – Center for Responsive – *Virtual Elementary Advanced Course* \$829
 - Layla Ashi – Nurtured Heart Institute – *Nurtured Heart Approach* \$89
 - Stephanie Bowers – The Reading & Writing Project – *Literacy Coach Institute* \$650

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Cary D. Caraballo		X				Dina Runcie	1 st	X			
Timothy J. Graham		X				Julie Macleod	2 nd	X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve Philips Academy COVID Policies for FY22 as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor		X			
Cary D. Caraballo	1 st	X				Dina Runcie	2 nd	X			
Timothy J. Graham		X				Julie Macleod		X			

XII. Public Comment - NONE

XIII. New Business

- a. Motion to approve moving forwarding with the hiring of Theodore J. Best as Interim CEO with approximate start date of 9/1/2021, with a salary to be determined; whereas, the contract and salary will be ratified at the next Regular Board Meeting scheduled in September.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1 st	X				Donald Taylor		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham		X				Julie Macleod	2 nd	X			

XIV. Important Dates - Next board meeting – Tuesday, September 28, 2021 at 6:00 PM

XV. Adjournment – 8:17 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Donald Taylor	2 nd	X			
Cary D. Caraballo		X				Dina Runcie	1 st	X			
Timothy J. Graham		X				Julie Macleod		X			