

- I. **Call to Order by Board Secretary – 6:03 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Mission and Vision Statement**

We will provide a moral and rigorous education to a diverse student body, accomplished in a hands-on, technology infused educational environment that embraces differentiated instruction and individual attention that will allow our students to attend college, while developing a commitment to global citizenship, environmental sustainability, and personal virtue.

IV. **Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Dina Runcie	President	X		
Julie Macleod	Vice-President	X		
Timothy J. Graham	Trustee		X	
Cary D. Caraballo	Trustee	X		
Altisha Byrd	Trustee			LA 6:05
Donald Taylor	Trustee	X		
Alexis Gibson	Trustee	X		
Dr. Jeffrey White	New Board Trustee	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Regina Lauricella	Principal	X		
TJ Best	Interim CEO	X		
Josh Solow	School Business Office	X		
Laura Kohler	Assistant Principal	X		
Sarah Spuhler	Board Secretary – School Business Office	X		

V. **New Board of Trustee Member Induction**

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Dr. Jeffrey White	Dina Runcie	Donald Taylor	2 year	X			

VI. **Oath of Office**

VII. **Acceptance of Meeting Agenda**

To approve the agenda for the **March 21, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie	1	X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson	2	X				Dr. Jeffrey White		X			

VIII. Acceptance of Meeting Minutes

To accept the minutes from the **February 28, 2022** regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod	2	X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham					X	Donald Taylor	1	X			
Alexis Gibson		X				Dr. Jeffrey White		X			

IX. Updates

1. Building Hope Update/Facilities Committee
2. Enrollment/Student Recruitment – updated from R. Lauricella and TJ. Best
3. PACS Goals - none
4. Finance Committee – update from D. Runcie
5. Board Governance Update – update from D. Runcie
6. Pandemic Response Team – update from L. Kohler
7. Principal’s Report – update from R. Lauricella
8. Executive Leadership Search (ELS) Committee Update – update from J. MacLeod

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **February 2022**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **February 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to February 28, 2022.
- c. Bills List: To approve the Bills/Check List for the period March 1, 2022 to March 21, 2022.
- d. To approve the following payrolls:
 - February 28, 2022 – \$233,432.02
 - March 15, 2022 – \$227,454.20

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham					X	Donald Taylor	1	X			
Alexis Gibson	2	X				Dr. Jeffrey White		X			

2. Contracts

- a. To ratify/approve the contract with **Lumin Impact Group** for the discovery work to support the Focused Lens work, totaling \$22,500.

- b. To ratify/approve the contract with **Lumin Impact Group** for the Focused Lens process, totaling \$33,750.
- c. To approve the contract with **Supreme Consultants LLC**, at a rate of \$47/hour min. 2hours, for Interpreting Services, not to exceed \$1,500.
- d. To approve the contract with **North Jersey Therapeutic Services LLC** at a rate of \$60/hour, for interpretation and translation services.
- e. To approve the contract with **Prestige Education Consultants** for Educational Evaluations – The Woodcock-Johnson IV Tests of Achievement, at a rate of \$400, not to exceed \$7,000.
- ~~f. To approve the purchase of 27 staff cell phones, contractor TBD, yearly cost estimated at \$9,000.~~
- g. To approve the contract with **On-Location Emergency Services Training** for CPR/First Aid Training for all PACPS staff, totaling \$4,800.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod	1	X			
Cary D. Caraballo	2	X				Dina Runcie		X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson		X				Dr. Jeffrey White		X			

3. Buildings & Grounds

- a. To approve the contract with **J&J Handyman & Construction** for roof repair, totaling \$1,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd	1	X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie		X			
Timothy J. Graham					X	Donald Taylor	2	X			
Alexis Gibson		X				Dr. Jeffrey White		X			

4. Personnel

- a. To approve/ratify the following new hire for the 2021-2022 school year:

Name	Position	Start Date	Salary	Months
Joseph DeLuca	Substitute Security Officer	3/14/2022	\$17/hr	10

- b. To approve the Career Fair Booth at Rutgers University-Newark; March 30th, \$500.
- c. To approve the Career Fair Booth at Montclair State University; Educators Exchange; April 7th, \$100.
- d. To approve the Virtual Career Fair at Fordham University; Psychology, Sociology & Education Networking Event, April 7th, \$105.
- e. Title I: To approve/ratify the following employees as Title I staff for the 2021-2022 school year:
 - Melissa Inoa
 - Olga Aburto
 - Irene Mone
 - Sarah Bilani
 - Althea Campbell
 - Annia Brito

- Myesha Woodley-Lamonth

f. To ratify the following contractual changes effective 11/1/2021 for the following:

Name	New Position	Salary	Months
Ivette Otero	Lead School Resource Officer	\$57,200	12
Shakeela Petgrave	School Resource Officer	\$55,000	12
Bruce Falconi	One-on-One	\$30,000	10
Vanessa Valentin	One-on-One	\$30,000	10
Myesha Woodley-Lamonth	One-on-One	\$30,000	10
Tiffany Hamilton	One-on-One	\$30,000	10
Diana Jimenez	One-on-One	\$30,000	10
Amber Alford	One-on-One	\$30,000	10

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod	2	X			
Cary D. Caraballo		X				Dina Runcie	1	X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson		X				Dr. Jeffrey White		X			

5. Curriculum/Special Education - NONE

6. Policy/Miscellaneous - NONE

XI. Public Comment - NONE

XII. Adjourn Public Session and Executive Session – 7:08 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie	1	X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson	2	X				Dr. Jeffrey White		X			

1. ESL Search discussion

XIII. Adjourn Executive Session and Open Public Session – 7:19 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie	1	X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson	2	X				Dr. Jeffrey White		X			

XIV. New Business

XV. Important Dates - Next board meeting – Monday, April 25, 2022 at 6:00 PM

XVI. Adjournment – 7:19 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Altisha Byrd		X				Julie Macleod		X			
Cary D. Caraballo		X				Dina Runcie	1	X			
Timothy J. Graham					X	Donald Taylor		X			
Alexis Gibson	2	X				Dr. Jeffrey White		X			