

- I. **Call to Order by Board Secretary – 6:03 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted. Formal action will be taken.

III. **Mission and Vision Statement**

We will provide a moral and rigorous education to a diverse student body, accomplished in a hands-on, technology infused educational environment that embraces differentiated instruction and individual attention that will allow our students to attend college, while developing a commitment to global citizenship, environmental sustainability, and personal virtue.

IV. **Roll Call**

| Voting Members | Role | Present | Absent | LA/ED |
|-------------------|----------------|---------|--------|-----------|
| Dina Runcie | President | X | | |
| Julie Macleod | Vice-President | X | | |
| Timothy J. Graham | Trustee | X | | |
| Cary D. Caraballo | Trustee | | | LA – 6:04 |
| Altisha Byrd | Trustee | X | | |
| Donald Taylor | Trustee | X | | |
| Alexis Gibson | Trustee | X | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-------------------|--|---------|--------|-------|
| Regina Lauricella | Principal | X | | |
| TJ Best | Interim CEO | X | | |
| Josh Solow | School Business Office | X | | |
| Laura Kohler | Assistant Principal | X | | |
| Sarah Spuhler | Board Secretary – School Business Office | X | | |
| Brian Falkowski | School Business Office | X | | |

V. **Acceptance of Meeting Agenda**

To approve the agenda for the **February 28, 2022** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | | | | X | Dina Runcie | 1 | X | | | |
| Timothy J. Graham | | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | 2 | X | | | | | | | | | |

VI. **Acceptance of Meeting Minutes**

To accept the minutes from the **January 19, 2022** regular Board meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | 2 | X | | | |
| Timothy J. Graham | | X | | | | Donald Taylor | 1 | X | | | |
| Alexis Gibson | | X | | | | | | | | | |

VII. Organization Motion

- Be It Resolved that**, the Board of Trustees of Philips Academy Charter School of Paterson appoints **Joshua Solow** as the Business Administrator effective January 25, 2022.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | 1 | X | | | |
| Timothy J. Graham | | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | 2 | X | | | | | | | | | |

VIII. Updates

- Enrollment/Student Recruitment
- PACS Goals
- Finance Committee
- Board Governance Update – introduction of Dr. Jeff White, potential Board Trustee
- Facilities Committee
- Pandemic Response Team
- Principal’s Report
- Building Hope update – LeighAnne & Justin from Building Hope; Allyson & Charlotte from Studio 27
- Executive Leadership Search (ELS) Committee Update
- Facility Update – State Street location

IX. Adjourn Public Session and Executive Session - None

X. Adjourn Executive Session and Open Public Session

XI. Motions for Approval

- Finance**
 - Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **January 2022**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Philip’s Academy Charter School of Paterson Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **January 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - Transfers: Approve transfers up to January 31, 2022.
 - Bills List: To approve the Bills/Check List for the period January 20, 2022 to February 28, 2022.
 - To approve the following payrolls:
 - January 30, 2022 – \$225,310.80
 - February 15, 2022 – \$230,410.36
 - SEMI:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year; and

WHEREAS, the Philip’s Academy Charter School of Paterson Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2021-2022 school year, and

NOW THEREFORE BE IT RESOLVED, that the Philip’s Academy Charter School of Paterson Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Passaic an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2022-2023 school year.

- f. To approve Dr. Brian Falkowski as the QPA effective January 25, 2022.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | 1 | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | 2 | X | | | |
| Timothy J. Graham | | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | | X | | | | | | | | | |

2. Contracts

- a. To approve the contract with **CouRAGEous Solutions LLC**, \$23,500.
- b. To approve the contract with **Frontline Applicant Tracking** for FY22, \$4,220.
- c. To approve the contract with **NJSchool Jobs** for one year, \$1,000.
- d. To approve/ratify the contract with **Northern Region Educational Services Commission** for Educational Evaluations Services & Psychological, Academic, Occupational, Speech and Language Evaluations FY22, at a rate of \$375/per evaluation.
- e. To approve/ratify the contract with **Northern Region Educational Services Commission** for Speech Language Pathology Services FY22, \$76,576.46.
- f. To approve the contract with **Orange Custard Design Studio** for the redesign of the school website, \$5,800.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | | X | | | |
| Timothy J. Graham | 2 | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | 1 | X | | | | | | | | | |

3. Buildings & Grounds

- a. To approve the Lease Agreement with **Paterson Commons School Associates, L.P.** concerning 47 State Street, Paterson, NJ 07501; for a 2-year term commencing July 1, 2022; \$375,000 per year.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | 1 | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | | X | | | |
| Timothy J. Graham | 2 | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | | X | | | | | | | | | |

4. Personnel

- a. To approve/ratify the updated contract with Regina Lauricella, \$160,000, effective July 1, 2021.
- b. To approve/ratify the following new hires for the 2021-2022 school year:

| Name | Position | Start Date | Salary | Months |
|------------------------|-------------------------|------------|----------|--------|
| Samantha Collado | Social Worker | 2/15/2022 | \$60,000 | 10 |
| Victoria Goris-Ramirez | Office Manager | 3/7/2022 | \$42,500 | 12 |
| Marj Kush | School Security Officer | 3/7/2022 | \$48,000 | 10 |

- c. To approve the following staff for Afterschool Services, Certified - \$65/per diem; Uncertified - \$45/per diem:

| Name | Afterschool Position |
|------------------|----------------------|
| Annia Brito | Uncertified |
| Bruce Falconi | Uncertified |
| Olga Aburto | Uncertified |
| Devorah Vera | Uncertified |
| Kennia Salmeron | Uncertified |
| Melissa Inoa | Uncertified |
| Ashley Claudio | Uncertified |
| Shannon McGuire | Certified |
| Laura Elle Brown | Certified |
| Faith D'Ulisse | Certified |
| Jonathan Rothman | Certified |
| Lauren Taylor | Certified |
| Leona Brown | Certified |
| Tammy Giddings | Certified |
| Cariesha Black | Certified |
| Jaclyn Carnazza | Certified |
| Saraa Hassan | Certified |

- d. To approve the following Resignations:
 - 1. Salvatore Olimpio, School Security Officer, effective 2/18/2022
 - 2. Layla Ashi, KG Teacher, effective 2/23/2022
- e. To approve the Professional Development for *Ivette Otero & Shackeela Petgrave*; Safe Schools Training; April 18-22, \$425/ per person.
- f. To approve the Professional Development for *Eileen Turgott, Leona Brown & Sarah Bilani*; Teachers on the Farm; March 22nd.
- g. To approve the Professional Development, Introduction to Responsive Classroom, March 16th, \$199/per person, totaling \$1,194; for the following staff:
 - 1. Evans Okoduwa
 - 2. Imani Bell
 - 3. Susan Berriche
 - 4. Cariesha Black
 - 5. Myesha Woodley

6. Micaela Reininga

- h. To approve the Professional Development for *Regina Lauricella, Manny Algarin & Kevin Wright*; Responsive Classroom – Leadership Seminar; March 16th, \$199/ per person, totaling \$597.
- i. To approve the Professional Development for *Regina Lauricella & Manny Algarin*; Responding to Misbehaviour; March 19th, \$299/ per person, totaling \$598.
- j. To approve the Professional Development for *Karen Weber & Jessica Lynch*; ADHD Professional Intensive Training; March 1st, \$199.99/per person, totaling \$399.98.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | 1 | X | | | |
| Timothy J. Graham | | X | | | | Donald Taylor | 2 | X | | | |
| Alexis Gibson | | X | | | | | | | | | |

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the **English Language Learner Three-Year Plan 2021-2024**, as attached.
- b. To approve the submission of the **ABR Self-Assessment** to the NJ Department of Education.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | | X | | | |
| Timothy J. Graham | 1 | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | 2 | X | | | | | | | | | |

XII. Public Comment - None

XIII. New Business

XIV. Important Dates - Next board meeting – Monday, March 21, 2022 at 6:00 PM

XV. Adjournment – 7:31 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Altisha Byrd | | X | | | | Julie Macleod | | X | | | |
| Cary D. Caraballo | | X | | | | Dina Runcie | | X | | | |
| Timothy J. Graham | 1 | X | | | | Donald Taylor | | X | | | |
| Alexis Gibson | 2 | X | | | | | | | | | |